

HERITAGE CHRISTIAN ACADEMY

8349 EAGLE WAY BYPASS
HOPKINSVILLE, KY 42240
(270) 885-2417
WWW.HCAHOPKINSVILLE.ORG



85 SANDCUT ROAD
MADISONVILLE, KY 42431
(270) 841-7540
WWW.HCAMADISONVILLE.ORG !

REQUEST FOR STUDENT RECORDS

Name of Student _____

Date of Birth _____ Current Grade _____

Former School _____

School Address _____

Phone _____ E-mail _____

=====

Please release to Heritage Christian Academy, and its representatives, all school records including the following information on my child.

- General Cumulative Folder Data
- Behavior Evaluation
- Previous and/or current teacher's recommendation
- Medical Reports
- Copy of Birth Certificate and Social Security Card
- Specialized Test Data

The purpose of the request for student records is to provide Heritage Christian Academy with up to date information for admission into HCA and/or instructional purposes. This release authorizes the staff, teachers, and/or counselors to discuss this student with the staff and/or administration of HCA.

Signature of Parent/Guardian

Date

Please e-mail records to: Gabriel Reed, Admissions Coordinator
g.reed@hcahopkinsville.org