

HERITAGE CHRISTIAN ACADEMY

8349 EAGLE WAY BYPASS
HOPKINSVILLE, KY 42240
(270) 885-2417
WWW.HCAHOPKINSVILLE.ORG



85 SANDCUT ROAD
MADISONVILLE, KY 42431
(270) 841-7540
WWW.HCAMADISONVILLE.ORG !

APPLICATION PROCEDURES AND CHECKLIST

Before you apply:

Read about Heritage Christian Academy:

Please take time to read HCA's Mission Statement, Philosophy, Statement of Agreements, Statement of Faith, Statement of Cooperation, and Code of Conduct to understand the position of the school in the application and design of our Christian education. These are found under the "About Us" tab on our website and are included with the online Enrollment Form.

To apply:

Complete the Application for Admissions Form online, which includes the following information:

- o Application Form and Financial Agreement
- o Statement of Agreements
- o Media Consent Form
- o Emergency Medical Form
- o Non-refundable Application Fee
- o Print off the Request for Student Records Form and return to HCA (1st-12 grade)

After you apply:

Attend scheduled standardized admissions test:

All new students are required to take a standardized admissions test. The test is scheduled during the summer and will be administered at dates and times agreed upon.

Attend new family interview:

A new family interview will be scheduled with the Headmaster or Principal. Together you will review testing results and past student records. Preschool students will meet with the Preschool Director.

Submit all required fees according to deadlines shown on Schedule of Fees and Tuition.

Instructional Fees are paid during the summer and are due by the first day of school.

Submit copy of birth certificate, Social Security card, current Kentucky immunization form, and proof of current physical exam for each child enrolling.

Kindergarten students are also required to submit proof of current dental exam and an eye exam by an ophthalmologist or optometrist.